



Good Morning!

I am pleased to inform you that, after review by our program committee, your proposed paper has been accepted for presentation at the **International Conference on Overhead Lines**. In addition, the written paper will be published in the electronic conference proceedings and distributed to all conference attendees. All speakers will be given 20 minutes for his/her presentation, and approximately five minutes for questions and answers/discussion. An LCD projector will be available for your use. If you have additional audio-visual needs, please contact me prior to March 1, 2010.

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**INTERNATIONAL CONFERENCE  
ON OVERHEAD LINES**

**March 29 – April 1, 2010  
Fort Collins Marriott      Fort Collins, Colorado U.S.A.**

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The deadline to submit electronic copy of papers is **March 1, 2010**. It is critical that your presentation be received by this date as adequate time is needed to prepare the proceedings. If your manuscript and "Transfer of Copyright" are not received, we will not be able to schedule you for presentation at the conference. We feel that it is most beneficial to authors and all conference attendees if the presentation is accompanied by a paper.

*Please contact me as soon as possible if you will not be able to prepare a paper and/or presentation for the conference so that I may fill your time slot with another speaker. For your convenience, I have included a form for you to sign and fax or mail back to me as soon as possible. This will allow us to set the final program.*

We look forward to seeing you here in Colorado in March. Remember -- it's the height of ski season then and if you'd like to be included in a **ski trip** we're planning for Sunday, March 28, please contact EDM (970/204-4001). Also, check EDM's web site for conference notes, etc.: [www.edmlink.com](http://www.edmlink.com).

Sincerely,

*Lisa Nelson*

Lisa S. Nelson  
EDM International, Inc.

Enclosures: Instructions for Paper Preparation, Transfer of Copyright, Biography Form, Intent to Present

(FAX THIS FORM - WITH FINAL PAPER TITLE –TO EDM AS SOON AS POSSIBLE!)

<b>To:</b>	<b>International Conference on Overhead Lines</b> Lisa Nelson c/o EDM	<b>From:</b>	
<b>Fax No.:</b>	970-204-4007	<b>Date:</b>	
<b>Subject:</b>	<b>Intent to Present – International Conference 2010</b>	<b>No. of Pages:</b>	1

- I **will** participate in the International Conference on Overhead Lines. Please include my presentation in the final agenda and my paper in the electronic conference proceedings.
- I am **not** able to present the paper originally proposed to the review committee. Please remove my name from the program agenda.

**Paper Title:**

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**signed:** \_\_\_\_\_ **date:** \_\_\_\_\_

*(we'd like to follow up with conference speakers via email – please include your email address below – thanks!)*

**email address:** \_\_\_\_\_

**Please include the names/affiliations of all authors:**

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# INSTRUCTIONS FOR PREPARATION OF PAPERS/PRESENTATIONS for the "INTERNATIONAL CONFERENCE ON OVERHEAD LINES"

Lisa S. Nelson<sup>1</sup>

*(These instructions have been prepared using the format designated for use in the conference proceedings. Refer to these instructions as an example when preparing your manuscript. Papers not following the guidelines set forth in this document will be returned to the author for corrections. Please allow time for corrections to be made because any paper not submitted by the deadline specified below, will not be included in conference proceedings.)*

## **COMMERCIALISM**

It is a "delicate" balance between presentations that present new technologies/ innovations and presentations that are overtly COMMERCIAL in nature. The best presentations are the ones where new technologies are presented through the use of case studies and end-user trials. Please be sensitive to this and help ***keep the presentations technical in nature.***

## **ELECTRONIC PRESENTATIONS**

We will gladly put your presentation on one of our computers that will be used at the conference. Please submit your presentation on CD ROM no later than March 20, 2010. EDM will have the most recent version of Microsoft Powerpoint available for your use. You are welcome to use your own computer but if you'd prefer to have your presentation loaded onto one of our "host" computers, please submit the file by the March 20 deadline.

## **ABSTRACT**

An abstract that summarizes the paper, including results and conclusions, may be included but is not required. The abstract should be no more than 250 words.

## **INTRODUCTION**

### **Basic Guidelines for Manuscript Preparation**

It is most beneficial to authors and conference attendees if each presentation is accompanied by a paper; therefore, *manuscripts are required of each presenter.* Some utility personnel are not able to devote the time required to write a manuscript. Therefore, *utility personnel are permitted to submit a one-page presentation summary as well as a copy of their Microsoft Powerpoint™ presentation for inclusion in the proceedings.*

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<sup>1</sup> Technical Writer and Conference Technical Director, EDM International, Inc., 4001 Automation Way, Fort Collins, Colorado 80525-3479; 970-204-4001. Email: [LNelson@frii.com](mailto:LNelson@frii.com).

Manuscripts must be typed clearly and accurately for **8-1/2 in. x 11 in.** paper. All margins should be 1 in.; use a 10-point, 11-point or 12-point font. Manuscripts may, but do not need to be, right-hand justified. **Papers should not exceed 15 pages.**

The paper (and, for utilities, the summary and Powerpoint presentation) **MUST BE SUBMITTED ELECTRONICALLY** to EDM no later than **March 1, 2010**. The preferred format for electronic files is Adobe .pdf files; if this is not possible, papers can be submitted in Wordperfect or Word formats. You can email electronic files or mail a CD-Rom with the electronic file to:

### **International Conference on Overhead Lines**

Attn: Lisa S. Nelson  
c/o EDM International, Inc.  
4001 Automation Way  
Fort Collins, Colorado 80525-3479 U.S.A.  
Email: LNelson@edmlink.com

*\*\*\*\*\* Please ensure that electronic files are NOT password protected and that we will be able to fully access the file to enable preparation of an ELECTRONIC proceedings.*

Questions regarding papers should be addressed to Lisa Nelson at the above address or by calling 970/204-4001 (8:00 a.m. to 5:00 p.m. MST, Tuesday through Thursday).

### **Pagination, Headers and Footers**

***Do not paginate the paper and do not include headers or footers or logos!*** The final proceedings will be paginated. It is critical that you stay within the margin requirements, etc. because the margins will be used for pagination and inclusion of headers and footers.

### **Tables and Figures and Photographs**

All tables, figures and photographs should be inserted *within the text* rather than at the end of the document. Use photographs or drawings if they contribute to the information contained in the text. Photographs must be clear, detailed. Please note that the electronic version of the proceedings will be available in COLOR but the printed version will be in black-and-white only.

Please note that manuscripts will be reproduced at 100% so there is no need to allow for reductions when preparing illustrations. If a table, figure or photo has been previously published, it is necessary for the author to obtain written approval from the original publisher.

### **System of Units**

Because the official language of the conference is **English**, it is necessary that English units be used. However, if the author wishes to include metric units, metric equivalents can follow immediately in parentheses.

## **REFERENCES**

All references should be numbered and appear together *at the end of the paper*. References are listed alphabetically by the last name of the first author. When two or more references by the same author(s) are listed, year of publication is taken into account and the earliest work is listed first. Wherever reference is made in the text to an author's work, the number of the reference should be given in parentheses. All references listed in the REFERENCE section must be cited in the text.

## **TRANSFER OF COPYRIGHT**

**Authors are required to submit a complete and signed Transfer of Copyright form.**

No paper will be included in the proceedings unless the Transfer of Copyright form has been submitted with the manuscript. It is the author's responsibility to obtain all necessary approvals from the author's employer, etc. prior to submission of the paper. It will not be possible to withdraw or revise a paper after EDM's receipt of the manuscript.

## **BIOGRAPHICAL INFORMATION**

A BRIEF biography of the presenter should be included with the manuscript (not within the manuscript) and Transfer of Copyright. Biographical information should include employer and, in general terms, describe the work in which the presenter is currently involved. *Bio information should be only 3 or 4 sentences long – a form is provided herein. The bio will be used by the moderator as your introduction prior to your presentation.*



**INTERNATIONAL CONFERENCE ON OVERHEAD LINES**  
**March 29 – April 1, 2010**  
**Fort Collins, Colorado U.S.A.**

**TRANSFER OF COPYRIGHT**

**TITLE OF PAPER:** \_\_\_\_\_

**AUTHOR(S):** \_\_\_\_\_

Please return this signed form, with electronic copy of original manuscript and biography, by **March 1, 2010**.

\* \* \* \* \*

The undersigned, desiring to publish the above paper in proceedings from the **International Conference on Overhead Lines**, hereby transfer their copyrights in the above paper to the International Conference on Overhead Lines (ICOL).

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**EMPLOYER:** \_\_\_\_\_  
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